



NSW&ACT Chapter Annual Chapter Meeting 2021

ACM 2021 Agenda and Minutes

15 September 2021
6:00pm – 7:30pm online only



Brendyn Williams

BE(Civil)(Hons) DipPM DipQA FIEAust CPEng EngExec NER ECIM JP
FIMC CMC MRMIA CPRM FIPWEA FAITPM MAICD MAIPM MIA(Aust) MAOQ MBEA

NSW&ACT Chapter President

AGENDA

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1. Welcome – Brendyn Williams, NSW&ACT Chapter President
2. Attendance, Apologies and Proxies
(including confirmation of those eligible to vote)
3. President's Report - Brendyn Williams, NSW&ACT Chapter President
(including context and process for Chapter ACM)
4. Confirmation of Nominations received
5. Call for any other Nominations (if number of Vacancies allows)
6. Nomination and Election of **Chapter Committee Members** for 2021/22
(and for up to a three-year term)

AGENDA

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7. Nomination and Election of **Chapter Committee Roles** from within Chapter Committee (including Chapter President and Chapter Secretary)
8. Nomination and Election of **Chapter Director** from within Chapter Committee (for consideration for appointment to the IMC Board of Directors)
9. Nomination and Election of **Appointed Director** (for consideration for appointment to the IMC Board of Directors)
10. General Business

1. WELCOME AND INTRODUCTIONS

- Name
- Organisation
(including type/size)
- Professional Practice
(including Management Consulting and/or Other)
- Industry Sector

2. ATTENDANCE, APOLOGIES AND PROXIES

Attendance

- Brendyn Williams (FIMC CMC)
- Michael McLean (FIMC CMC)
- Sam Durland (FIMC CMC)
- Jacqueline Yeo (MIMC)
- Graeme Drake (MIMC)
- Megan Campbell (MIMC)
- Alex James (MIMC)
- Eric Davis (MIMC)
- Emma Spencer (MIMC)
- John Groarke – non-Member
- Rowan Russell – non-Member
- David Willows – non-Member
- David Zulian – non-Member
- Janaina Takahashi – non-Member

2. ATTENDANCE, APOLOGIES AND PROXIES

Apologies

- Richard Elliott (FIMC CMC) (unavailable)
- Michael Perkins (MIMC) (unavailable)
- Aaron Biega (Affiliate)
- Geoff Carter (registered, but didn't receive Zoom Details) – non-Member
- Chris Kondic (registration problems) – non-Member
- Erica Smith (unavailable) – non-Member
- Natasa Gadzuric (unavailable) – non-Member

Proxies

- No Proxies received

3. PRESIDENT'S REPORT

National Update

- New Executive Officer (since January 2020)
- New Promo Video (since May 2020)
- New Website (since June 2020, with some functionality currently being finalised)
- New Membership and Benefits Card (since June 2020)
- New ISO 20700 Self-Declaration Checklist Training Course (since September 2020)
- New Constitution (since October 2020)
- New Board, formerly known as Federal Council (since October 2020)
- New Board Code of Conduct Policy (since February 2021)
- New By-Laws (since March 2021, and in development)
- New Find-A-Consultant and Member-to-Member Directories (since June 2021)

3. PRESIDENT'S REPORT

Chapter Update

- Meetings
- Webinars (face-to-face Events suspended during COVID Pandemic)

Other Related Activities

- Standards
(including ISO 20700, ISO 10019, ISO 44003)
- ICMCI Update
(including QAC, PSC, FMC)

Upcoming Events

- National AGM 2021 (Thu 14-Oct-21)
- National Symposium (Fri 15-Oct-21)

NOMINATION AND ELECTION OF CHAPTER COMMITTEE MEMBERS

Existing Roles declared Vacant

4. Nominations Received

- Brendyn Williams (FIMC CMC)
- Michael McLean (FIMC CMC)
- Sam Durland (FIMC CMC)
- Jacqueline Yeo (MIMC)
- Graeme Drake (MIMC)
- Megan Campbell (MIMC)
- Alex James (MIMC)

5. **Call for any other Nominations** – no additional nominations were received

6. **Election of Chapter Committee Members** – above listed nominations were elected (unanimously)

7. NOMINATION AND ELECTION OF CHAPTER COMMITTEE ROLES

Existing Roles declared Vacant

Nominations

- Chapter President – Brendyn Williams was nominated/seconded, and accepted
- Chapter Secretary – Brendyn Williams was nominated/seconded, and accepted
- Other Roles – deferred to next Chapter Committee Meeting

Election of Chapter Committee Roles

- Chapter President – Brendyn Williams was elected (unanimously)
- Chapter Secretary – Brendyn Williams was elected (unanimously)

8. NOMINATION AND ELECTION OF CHAPTER DIRECTOR

Chapter President and Chapter Director can now be two (2) different people

Nominations

- Chapter Director from within Chapter Committee – **Brendyn Williams** was nominated/seconded, and accepted (for consideration for appointment to the IMC Board of Directors)

Election

- Chapter Director – **Brendyn Williams** was elected (unanimously)

9. NOMINATION AND ELECTION OF APPOINTED DIRECTOR

Current Incumbent

- Michael McLean confirmed as current “Appointed Director” as elected at National AGM 2020

Nominations

- Appointed Director – Michael McLean was nominated/seconded, and agreed to continue in the role (for consideration for appointment to the IMC Board of Directors)

Election

- Appointed Director – Michael McLean was elected (unanimously)

10. GENERAL BUSINESS

Vote of Thanks

- Guy Thornycroft, who has resigned as a Chapter Committee Member by not re-nominating for 2021/22

Potential Special Interest Groups

- Audit, Risk and Improvement Committees (ARIC) Members
- Management Systems Consultants

Ideas

- Support needed for selection and engagement of Professional IT Consultants/Services (engage with ACS)
- Support needed for assisting Not-for-Profit organisations and Charities
- Greater collaboration between Management Consultants and other Professionals required (including with Young Professionals)

Q&A



Thank you

Brendyn Williams | NSW&ACT Chapter President

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